

# MILE HIGH WILDLIFE PHOTO CLUB

## ARTICLES OF ASSOCIATION

(REVISED APRIL 2007)

### **Article I. Purposes**

- A. To develop and foster an interest in photography of the natural world.
- B. To strive for excellence in the utilization of photography to record the natural world.
- C. To teach methods of photographing nature.
- D. To hold regular meetings devoted to the subject of nature photography thereby encouraging the development of mutual photographic interests among members.
- E. To encourage and organize trips for members to photograph nature.
- F. This association is not for political purposes.

### **Article II. Membership**

Section 1. A Member shall be any person who has paid the annual dues and shares in the purposes of the Club. Membership includes the Member and Member=s of the immediate family. A Member is entitled to participate in all Club functions. Section 2. A Life Member is any Member with 20 consecutive years membership. Section 3. A Guest of the Club shall be any person who has not paid the annual dues but is welcome to attend Club meetings. However a Guest is not entitled to participate in any other Club privileges such as holding office, voting, entering into competitions and use of the Club library.

### **Article III. Officers and Board of Directors**

#### **Article IIIA. Officers**

Section 1. Officers shall be President, Vice-President, Treasurer, Newsletter Editor and the two most recent past presidents. Section 2. Officers shall be nominated by the Board of Directors. Section 3. Officers shall be elected for a one year term and shall be eligible to succeed themselves for another one year term, if elected by the membership. Section 4. If the president must be absent, the next Officer will fill in during the meeting or function. Section 5. An Officer serves at the discretion of the Board of Directors and may be removed from office at anytime for any reason.

#### **Article IIIB. Board of Directors**

Section 1. The Board of Directors shall consist of five (5) Members elected by the membership. Board members shall serve on the board until the Member chooses to resign or a vote of the membership removes a Member from the board for any reason. Section 2. The Board of Directors shall nominate Officers of the Club for a vote by the members. Section 3. The Board of Directors shall set forth the duties of the Officers which become an attachment

to these articles of association. Section 4. The Board of Directors will meet as often as necessary, at least once a year, to address club issues. Any Board Member may call a meeting of the board. Section 5. A meeting of the Board of Directors will be deemed official if at least 3 members of the board are in attendance. Section 6. Meetings of the Board will be open to the membership. Section 7. Issues considered by the Board will become effective upon passage by a simple majority of board members present. In case of a tie vote the matter will be tabled until a vote of all board members can be obtained. Section 8. To be eligible to be a board member, you must be a member in good standing

#### **Article IV. Committees**

Section 1. The president will appoint committees for efficient operation of the Club. Section 2. President will have power to appoint special committees at any time, which will then be terminated upon completion of special functions.

#### **Article V. Finances**

Section 1. A Financial Record of the Club shall be reviewed on an annual basis prior to the start of the succeeding year by the Club Officers and Board of Directors. Based upon their review, recommendations for a change in the dues shall be made to the Club's Board of Directors. The Board of Directors will make the final decision concerning the amount of annual dues. Section 2. Member's dues shall be per family per year payable to the Treasurer by the March meeting each year. Members joining after August 1 of each year shall pay one half the annual dues. Section 3. Financial affairs of the Club shall be administered by the treasurer, who shall disburse funds as described in Attachment A, Treasurer's duties. Section 4. Disbursement of Club funds shall require the signature of the treasurer or president. Section 5. In the event of dissolution of the Club, all funds held by the Club shall be distributed equally among Club members. Club equipment shall be sold and the proceeds distributed equally among Club members.

#### **Article VI. Meetings**

Section 1. Regular meetings of the Club shall be held once a month. Section 2. A quorum of any regular meeting shall consist of 50% of the paid Club membership. Section 3. Each monthly meeting shall have a designated evaluator, reviewer or commentator to evaluate photographic work of members based upon evaluator's knowledge of the aspects of nature. The purpose is to encourage members of all abilities to bring images for evaluation.

#### **Article VII. Amendments**

Section 1. Amendments to these Articles of Association proposed and sponsored by at least ten members of the Club shall be submitted in writing to the president and Officers of the Club. If the amendment is approved by vote of general membership, the president shall direct the Board of Directors to amend these articles of association to reflect the adopted amendment.

## **Article VIII. Publications**

Section 1. Club shall publish a monthly newsletter containing information about the members and shall further the purposes of the Club.

## **Article IX. Voting**

Section 1. A Member of the Club shall be entitled to cast one vote.

Section 2. Issues brought before the Club for a vote must be first be proposed and seconded and then shall be passed by a simple majority vote to be instituted. Section 3. A vote of the Club shall be considered valid only if more than one half the members vote.

## **Attachment A. Duties of Officers**

### **PRESIDENT**

- Conducts the monthly meetings.
- Arranges for the meeting room.
- Calls and conducts meetings of Club officers for Club business.
- Supplies newsworthy information concerning Club Information to the Newsletter Editor.
- Makes a *Thank You* announcement at monthly meetings recognizing those who brought food and drink.

### **VICE PRESIDENT**

- Conducts monthly meetings in Presidents absence.
- Fills in for the Program or Competition Coordinator when unable to attend meetings.

### **TREASURER**

- Provide an accounting on the financial affairs of the Club from time to time at the regular meetings.
- Deposit fund in an FDIC approved banking institution.
- Maintain financial records of the Club to be made available for any member's examination upon reasonable request.
- Is responsible for the Club's monies, including managing the Club checking account, depositing and writing checks, balancing the checking account, and providing a status report of the account at the monthly meetings.
- Is responsible for dispersing funds of less than \$50.00 on behalf of the Club for normal club expenses.
- Is responsible for dispersing funds of more than \$50.00 but less than \$100 on behalf of the Club only after approval of the majority of club's Officers and Board of Directors.
- Is responsible for dispersing funds of more than \$100.00 only after approval of the majority of Club members present at any monthly meeting.
- Receives membership dues.
- Maintains a list of paid up Club members.
- Provides information concerning membership status to the newsletter editor.

### **NEWSLETTER EDITOR**

- Publishes the monthly Club newsletter.
- Receives information from the Program and Competition Coordinators for incorporation into the newsletter.
- Actively seeks newsworthy information of interest to the Club for publication in the newsletter.
- Obtains information concerning the monthly competition for publication in the newsletter.

## **Duties of Staff**

### **PROGRAM COORDINATOR**

- Arranges for monthly programs.
- Ensures that the slide projector is in working order and present at all meetings where a program or competition is held.
- Supplies information to the newsletter editor on the upcoming programs.
- Makes announcements at the monthly meetings concerning upcoming programs.
- Obtains the Club provided food and drink for pot luck, picnic type events.

### **COMPETITION COORDINATOR**

- Conducts the monthly competition.
- Arranges for a judge or judges.
- Supplies ribbons to competition winners and ensures an adequate supply of ribbons are on hand.
- Ensures that the print competition light box is in working order and present at meetings when print competition is held.

### **MEMBERSHIP COORDINATOR**

- Actively seeks ways of getting new membership.
- Meeting and greeting new guests.
- Distribute the new member packet.
- Maintain name tags.

### **LIBRARIAN**

- Maintains the Club library, including having the library available at regular Club meetings.
- Collects late fees for delivery to the treasurer.
- Supervises check out and check in of materials.
- Periodically checks for materials not returned in a timely manner and makes announcements at Club meetings.

### **WEBMASTER**

- Post competition winners on website.
- Post newsletters as they are made available
- Handle basic maintenance as new information is made available